



**East Aurora
Co-op Market**

locally grown, community owned

Donation Request Form

591 Main Street, East Aurora, NY 14052

Phone 716-655-2667 Fax 716-819-8153 Web eastaurorafood.coop

How to request a donation

1. Read the EACM Donation Guidelines below.
 2. Fill out this form, submit to the co-op **60 days before your event** or deadline.
 3. EACM will contact you if your request is approved.
- Questions, email donations@eastaurorafood.coop.

Thank you for thinking of EACM for your event! Donations are given in the form of a \$25 co-op gift card to be used for an event or as a giveaway. You may request another form of donation, please specify below.

Requesting Organization _____ **Date** _____

Type of organization/event (Health/Nutrition/Education/Environmental/Other, please specify) _____

Address _____

Contact name: _____ **Title/affiliation:** _____

Phone: _____ **Alt. Phone:** _____

Fax: _____ **E-mail:** _____

Event name _____ **Event date** _____

Event/program description _____

Please attach any relevant advertising or promotional materials to your application.

No. of expected attendees _____ **Will donation directly benefit the organization above?** Yes / No

How will EACM be acknowledged for a donation? _____

Request EACM Gift card Other: _____

Donation Guidelines

- One donation per year will be made to any given organization. Please plan appropriately.
- Your organization or event must be located within 10 miles of our store.
- Donation applications must be received at least 60 days before the event date to be considered on a first-come, first-serve basis. Early submission is recommended.

Requests from the following organizations **will** be considered:

- 501(c)(3) organizations
- Public agencies
- Private/public schools and PTAs
- Cooperatives
- Events, programs and projects focused on community improvement, particularly relating to health, nutrition education and environmental preservation.

Requests from the following organizations **will not** be considered:

- Political candidates
- Third-party fundraisers
- Private clubs funded through membership fees
- Individuals or sponsorship of individuals

Some exceptions may apply. Please note, past support of an organization or event is not a guarantee of future support.

If EACM is able to fulfill your donation request, you will be notified by phone only if we are able to fulfill your request. Phone calls or drop-in visits regarding donations cannot be accepted. **Thank you for the opportunity to be a part of what you do!**